

# ALL SAINTS WITH ST NICOLAS, ICKLESHAM

## TRUSTEES' ANNUAL REPORT AND ANNUAL FINANCIAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

For the year ended 31 December 2019

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All Saints with St Nicolas is situated on Main Road, Icklesham. It is part of a joint benefice with Winchelsea and Winchelsea Beach Churches, in the Diocese of Chichester within the Church of England.

The parish is a charity but is excepted from registering with the Charity Commission within the meaning of the Charities Act 1993.

<i>Incumbent:</i>	<i>Revd Jonathan Meyer, The Rectory, St Thomas Street, Winchelsea TN36 4EB</i>
<i>Independent Examiner:</i>	<i>Mrs T Croft 23 Brede Valley View, Icklesham, East Sussex TN36 4DA</i>
<i>Bankers:</i>	<i>NatWest Bank Plc Hastings Branch, Havelock Rd, Hastings, East Sussex TN34 1GW</i>

## **AIMS AND PURPOSES**

All Saints with St Nicolas Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Jonathan Meyer, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church building and Churchyard of All Saints with St Nicolas, Main Road, Icklesham.

As a parish we aim to become a living and loving example of Jesus Christ in our community.

## **COMMUNITY OUTREACH**

We have for the last 3 months of 2019, held monthly services at Five Villages House. People of different faiths or no faith attended these services. The residents were enthusiastic and helped in preparing for the service. They are very generous towards church funds. 'Meet and Greet' coffee after the Sunday services, enable new people to get together after the service. This year the Social Committee have organised Saturday morning coffee in the Church, a Jumble Sale, Lent Lunches, Harvest Supper, Late Spring Fayre and the Christmas Fayre.

A toy service supported Family Support Work. We also participate in annual local events, with a stall at the Icklesham Memorial Hall Trust event.

We distributed the Rectors Card/Christmas Messages to 450 houses in the village. The Parish Magazine has continued to ensure coverage of the Rectors thoughts, church events, news of local organisations and villages events.

## **CHARITABLE GIVING**

Helping those in need is a demonstration of our faith. We have raised this year donations for various charities. Through our Lent lunches we raised funds for Rye Memorial Hospital, MacMillan Cancer Support, Marie Curie, Christian Aid and Caring and Sharing. Brian Pitt has taken on the Caring and Sharing (East Sussex) project from Frances Read. This Charity supports projects in poorer countries to provide the basic needs of life. Lesley Birch organises the monthly food collection from the church for Family Support Work. Help is given to families who are struggling in our own town.

## **WORSHIP AND PRAYER**

Diocesan Lent Courses 2019 was 'YEAR Of VOCATION.' There were five sessions held as a benefice course at St Thomas, Winchelsea. The course consisted of videos, scripture reading and discussion. Evening Prayer was held during Advent. Although the attendance was not particularly good, for those who attended it gave much on which to reflect during these Holy Periods.

Our Nine Lessons and Carols brought people into Church from the village. We had a good congregation with readers from both the Church and the village. We also held a Crib service.

Remembrance Service was well attended by adults and children, Rev'd Christopher Breeds took the service. Father Barry Carter comes to the church once a month for Parish Eucharist.

Adult attendance at Sunday Eucharist ranged from 20-25. During 2019 numbers on the Electoral were 49 we are now 50. We had 1 Baptism, 2 Marriages, 3 Church Funeral Services, 2 Funerals held at the Hastings Crematorium. There were 3 burial of ashes in the churchyard.

### **Relationship with Icklesham Church of England Primary School**

Reverend Jonathan Meyer regularly attends school assemblies. There was a service in the Church for the leavers, they were given Bibles. Harvest Festival was well supported by parents, they gave a large quantity of produce which was gratefully received by Family Support Work in Hastings. Unfortunately the School Carol service was cancelled due to bad weather.

### **All Saints with St Nicolas Church and Churchyard**

In January a new heating system was installed in the Church.

Mark Taylor a member of the PCC is maintaining the Church clock.

The gully around the Church has been kept clear of weeds and brambles.

We are receiving payment for the caring of 4 graves in the churchyard, this is being carried out. The grass is being cut on a regular basis. Thanks must go to the Parish Council for the financial contribution to churchyard upkeep.

An electrician has replaced two bulbs in the Chancel.

The fire extinguishers have been checked.

The Church interior and furnishing are cleaned on a regular basis. We have new curtains to prevent draught from the porch into the Church. We have replaced our old and shabby Hymn books with 92 new Hymn books. Thanks to a Church in Berkshire.

The Church has a book table which brings in funds for the Church.

The Church has been opened daily throughout the year, to allow access for private prayer and reflection.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

Membership of the PCC is determined under the Church Representation Rules and consists of 4 ex-officio members (the incumbent, churchwarden, members of the Deanery Synod) and 6 church members elected at the Annual Parochial Church Meeting (APCM). We have a 3-year rolling programme for elections.

Our Synod representatives report regularly to PCC on meetings of the Rye Deanery Synod.

The PCC met for 5 full meetings. The APCM was held in March

This year one Churchwarden to be elected.  
2 PCC Members to be elected

## Finance Subsection of Trustees Annual Report

### **Financial Review**

#### Unrestricted Funds

Total receipts of unrestricted funds were £28,463. This was a 47.1% increase from 2018, following the previous year's 5.2% decrease. The receipts are detailed in the Financial Report and represented an increase over the previous year of approximately £9,000. This was principally due to two generous donations of £2,500 each, an increase of Gift Aid reclaims of nearly £3,000 (mainly due to a time lapse at HMRC in registering the new treasurer), and an increase in revenue from the Parish magazine – although it should be noted that income from Major Fundraising Events was nearly £800 below 2018.

The total costs expended from unrestricted funds in 2019 were £19,429 (representing a £31 increase over 2018) and a breakdown is given in the Financial Report. The largest expenditure of the PCC was the sum of £9,000 paid to the Diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds. The next largest expenditures were £2,427 for the insurance of the church and £2,204 for utilities.

The net result for the year was a surplus – receipts being £9,034 more than payments on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on unrestricted funds totalled £16,015. With this in mind, the PCC were able to approve an increase of 3% of our Parish Share pledge for 2020 to £9,300. However, if our church is to continue its active presence and ministry within our parish it is essential that we aim to ensure that the benefit of this year is not eroded and that future income levels are, as near as possible, maintained.

#### Restricted Funds

Restricted funds of £11,101 were received. They are detailed in the Financial Report and included monies towards the cost of replacing the church boiler. These were £2,000 in donations, £1,450 of Gift Aid on the donation received in 2018 and 2019, a Grant of £2,000 and an Archdeacon's Loan of £4,000.

#### *Fabric Fund*

The balance on the Fabric fund stood at £5,040 on 31<sup>st</sup> December 2019. The repairs to the Boiler have been paid. The balance showing is principally made up of the outstanding amount on the Archdeacon's loan. This loan is being repaid over five years with £3,200 still outstanding to repay.

#### *Churchyard Fund*

Once again a grant was received from Icklesham Parish Council towards maintenance costs. However, increased costs mean that there is a negative balance in the Churchyard Fund. It has been minuted that this will be covered by a transfer from the unrestricted fund. However, the situation of payments exceeding receipts will be an ongoing issue.

#### *Flower Fund*

The balance in the Flower Fund on 31<sup>st</sup> December 2019 was £408.

#### *Organ Fund*

The Organ Fund balance is now £4,882.

### **Reserves Policy**

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £4,800. It is held to smooth out fluctuations in cash flow and to meet emergencies. We have no other General Fund Reserves. It is PCC policy to invest the majority of the restricted funds balances with the CBF Church of England deposit fund.

## SUMMARY OF FINANCIAL RECEIPTS AND PAYMENTS

Notes

	Unrestricted Fund to nearest £	Restricted Funds to nearest £	Endowed Funds to nearest £	Total All Funds 2019 to nearest £	Total All Funds 2019 to nearest £	Notes
<b>RECEIPTS</b>						
Voluntary Receipts	20,179	6,074	-	26,253	20,141	2.4
Activities for Generating Funds (trading)	3,788	-	-	3,788	4,050	
Charitable (Church Purposes) Activities	4,496	873	-	5,369	3,475	
Investment Interest, Dividends, Rent	-	154	-	154	131	
Other Income	-	-	-	-	75	
<b>Sub total</b>	<b>28,463</b>	<b>7,101</b>	<b>-</b>	<b>35,564</b>	<b>27,872</b>	
<b>Asset and Investment Sales</b>						
Sale of fixed assets	-	-	-	-	-	
Sale of investments	-	-	-	-	-	
Loan repayments received	-	-	-	-	-	
Loan from external funder	-	4,000	-	4,000	-	
<b>Sub total</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	
<b>TOTAL RECEIPTS</b>	<b>28,463</b>	<b>11,101</b>	<b>-</b>	<b>39,564</b>	<b>27,872</b>	
<b>PAYMENTS</b>						
Costs of Generating Voluntary Receipts	-	-	-	-	24	3.4.6
Fundraising Costs (trading activity)	806	-	-	806	1,000	
Investment Management Costs	-	-	-	-	-	
Cost of Charitable Activities	18,523	10,253	-	28,776	22,975	
Governance Costs	100	-	-	100	100	
<b>Sub total</b>	<b>19,429</b>	<b>10,253</b>	<b>-</b>	<b>29,682</b>	<b>24,099</b>	
<b>Asset and Investment Purchases</b>						
Purchase of fixed assets for church purposes	-	-	-	-	-	
Purchase of general investments	-	-	-	-	-	
Loans made	-	-	-	-	-	
Loan repaid to external funder	-	800	-	800	-	
<b>Sub total</b>	<b>-</b>	<b>800</b>	<b>-</b>	<b>800</b>	<b>-</b>	
<b>TOTAL PAYMENTS</b>	<b>19,429</b>	<b>11,053</b>	<b>-</b>	<b>30,482</b>	<b>24,099</b>	
Net of receipts/(payments)	9,034	48	-	9,082	3,773	
Transfers between funds	-	-	-	-	-	4.5
Cash funds at 1Jan 2019	6,981	10,209	-	17,190	13,326	
Cash funds at 31Dec 2019	16,015	10,257	-	26,272	17,099	

## STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

## ASSETS

	Unrestricted Fund to nearest £	Restricted Funds to nearest £	Endowed Funds to nearest £
Cash Funds			
NatWest Current	16,015	5,374	-
CCLA Reserve	-	4,882	-
CCLA Fabric	-	1	-
Cash in Hand	-	0	-
<b>Total cash funds</b>	<b>16,015</b>	<b>10,257</b>	<b>-</b>

	Unrestricted Fund to nearest £	Restricted Funds to nearest £	Endowed Funds to nearest £
Gift Aid / GASDS recoverable	262	-	-
Fees not yet received / money owing to PCC by advertisers	30	-	-
<b>Total Debtors</b>	<b>292</b>	<b>-</b>	<b>-</b>

Investment Assets	Fund to which asset belongs	Cost (Optional)	Current Value £ (Optional)
Fixed Interest Security (Income) Shares	Flowers Van Dalen		775
Fixed Interest Security (Income) Shares	Grave Mrs I M Martindale		819
Fixed Interest Security (Income) Shares	Grave Mr W H M Martindale		829
Fixed Interest Security (Income) Shares	Churchyard Cdr R W & Mrs t		36
Fixed Interest Security (Income) Shares	Clarke Family Trust K R		215
Fixed Interest Security (Income) Shares	Clarke Family Trust E C		97
Fixed Interest Security (Income) Shares	Clarke Family Trust P J		146

Assets Retained for Charity's own use	Fund to which asset belongs	Cost (Optional)	Current Value (Optional)
Movable church furnishings held by the churchwardens on special trust for the PCC, which require faculty for disposal.	General		

## LIABILITIES

Details of Liability	Fund to which liability relates	Amount Due (Optional)	When Due (Optional)
Unpaid Invoices - CZ Design/Fr B Carter/Total Gas	General	£425	

## NOTES TO THE FINANCIAL REPORT

Notes

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

## 2 Further analysis of income received:

	Unrestricted				Total	Total
	General	Designated	Restricted	Endowed	All Funds	All Funds
	Fund	Funds	Funds	Funds	2019	2018
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>Voluntary Receipts</b>						
Tax efficient Planned Giving	4,551	-	-	-	4,551	4,754
Other Planned Giving	894	-	-	-	894	751
Collections at services	2,660	-	-	-	2,660	2,817
Group Subscriptions Donation	-	-	-	-	-	-
Appeals	-	-	-	-	-	-
Event Donations	392	-	-	-	392	400
Other Donations	6,694	-	2,024	-	8,718	7,506
Gift Aid reclaimed	4,988	-	1,450	-	6,438	2,183
Legacy	-	-	-	-	-	-
Grant	-	-	2,600	-	2,600	1,730
<b>Totals</b>	<b>20,179</b>	<b>-</b>	<b>6,074</b>	<b>-</b>	<b>26,253</b>	<b>20,141</b>
<b>Activities for Generating Funds (trading)</b>						
Major Fundraising Event	525	-	-	-	525	1,322
Other Fundraising activity	1,393	-	-	-	1,393	920
Other trading activity eg MagAdverts, book	1,870	-	-	-	1,870	1,808
<b>Totals</b>	<b>3,788</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,788</b>	<b>4,050</b>
<b>Charitable (Church Purposes) Activities</b>						
Statutory Fees: weddings, funerals etc	2,658	-	-	-	2,658	2,161
Lettings for church purposes	-	-	-	-	-	-
Fees: eg church event/course, group subs	-	-	-	-	-	-
Trading for church purposes	1,838	-	873	-	2,711	1,314
<b>Totals</b>	<b>4,496</b>	<b>-</b>	<b>873</b>	<b>-</b>	<b>5,369</b>	<b>3,475</b>
Investment Interest, Dividends, Rent	-	-	154	-	154	131
Other Income	-	-	-	-	-	75
<b>Asset and Investment Sales</b>						
Sale of fixed assets	-	-	-	-	-	-
Sale of investments	-	-	-	-	-	-
Loan repayments received	-	-	-	-	-	-
Loan from external funder	-	-	4,000	-	4,000	-
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	<b>4,000</b>	<b>-</b>



## 3 Further analysis of costs paid:

	Unrestricted				Total	Total	Notes
	General	Designated	Restricted	Endowed	All Funds	All Funds	
	Fund	Funds	Funds	Funds	2019	2018	
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	
<b>Costs of Generating Voluntary Receipts</b>	-	-	-	-	-	24	
<b>Fundraising Costs (trading activity)</b>	806	-	-	-	806	1,000	
<b>Investment Management Costs</b>	-	-	-	-	-	-	
<b>Cost of Charitable Activities</b>							
Mission giving and donations	355	-	873	-	1,228	707	
Parish Share	9,000	-	-	-	9,000	9,000	
Salaries, wages and honoraria	2,235	-	-	-	2,235	1,380	
Clergy & staff expenses	42	-	-	-	42	35	
Mission & Evangelism	424	-	-	-	424	356	
Maintenance running costs	139	-	847	-	986	1,079	
Service Costs	891	-	124	-	1,015	932	
Printing, Stationery & sundries	2,427	-	-	-	2,427	2,690	
Utilities: Gas, Elec, Water	2,204	-	-	-	2,204	2,009	
Costs of church activities/trading eg Magazine,	806	-	-	-	806	1,000	
Hall running costs	-	-	-	-	-	-	
Major church repairs & maintenance	-	-	8,409	-	8,409	3,787	
Major Hall/other property repair &	-	-	-	-	-	-	
New building works	-	-	-	-	-	-	
<b>Totals</b>	<b>18,523</b>	<b>-</b>	<b>10,253</b>	<b>-</b>	<b>28,776</b>	<b>22,975</b>	
<b>Governance Costs</b>	100	-	-	-	100	100	
<b>Asset and Investment Purchases</b>							
Purchase of fixed assets for church purpos	-	-	-	-	-	-	
Purchase of general investments	-	-	-	-	-	-	
Loans made	-	-	-	-	-	-	
Loan repaid to external funder	-	-	800	-	800	-	
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>800</b>	<b>-</b>	<b>800</b>	<b>-</b>	

## 4 Statement of Funds

	Balances				Notes
	B/f				
	01-Jan-19	Income	Expenditure	Transfers	Balances C/f
	to nearest £	to nearest £	to nearest £	to nearest £	00-Jan-00
					to nearest £
General	6,981	28,463	19,429	-	16,015
Designated General	-	-	-	-	-
<b>Total of all Unrestricted Funds</b>	<b>6,981</b>	<b>28,463</b>	<b>19,429</b>	<b>-</b>	<b>16,015</b>
Restricted General	-	873	873	-	-
Fabric	4,800	9,450	9,210	-	5,040
Churchyard	89	666	848	-	73
Flower	474	56	122	-	408
Organ	4,846	36	-	-	4,882
	-	-	-	-	-
<b>Total of all Restricted Funds</b>	<b>10,209</b>	<b>11,101</b>	<b>11,053</b>	<b>-</b>	<b>10,257</b>
Flowers Van Dalen	-	-	-	-	-
Grave Mrs I M Martindale	-	-	-	-	-
Grave Mr W H M Martindale	-	-	-	-	-
Churchyard Mrs H E Cooper	-	-	-	-	-
Clarke Family Trust K R	-	-	-	-	-
Clarke Family Trust E C	-	-	-	-	-
Clarke Family Trust P J	-	-	-	-	-
<b>Total of all Endowment Funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Endowment Fund Details:

Flowers Van Dalen	Income to be used for the purchase of floral decorations for Icklesham Church on appropriate occasions, in particular on the Patronal Festival of All Saints.
Grave Mrs I M Martindale	Income to be used for maintaining grave & gravestone, keeping the lettering legible. If not done, the endowments go to the Royal National Throat, Nose and Ear Hospital.
Grave Mr W H M Martindale	Income to be used for maintaining grave & gravestone, keeping the lettering legible. If not done, the endowments go to the Royal National Throat, Nose and Ear Hospital.
Churchyard Mrs H E Cooper	Income to be used for Icklesham churchyard maintenance, in particular the tombstones and letterings of her grave and that of her husband Cdr R W Cooper.
Clarke Family Trust K R	Income for churchyard maintenance and upkeep of Clarke family memorials.
Clarke Family Trust E C	Income for churchyard maintenance and upkeep of Clarke family memorials.
Clarke Family Trust P J	Income for churchyard maintenance and upkeep of Clarke family memorials.

Details of Transfer between Fund

6 Disclosure of related parties and transactions with them

Relationship	Nature of Transaction	£ in year
Total No of PCC Members in the year who were reimbursed for expenses:	Type of expenses which were reimbursed:	Total reimbursed:
4	Church Flowers/Curtain Track/Churchwarden Diaries	156
Name and nature of relationship	Nature of transaction	£ in year
Mrs. Y Bellhouse - PCC Member	Organist Wages	1,400

7 Disclosure of staff costs and employee benefits

	£
Wages and Salaries	1400
Social security costs	
Employer's contribution to Pension Scheme	
Other employee benefits	

This financial report for year 31 December 2019

was Approved by the PCC and signed on its behalf by:

  
 Signature

J. P. MEYER  
 Print Name

8th March 2020  
 Date of approval